



LIASION RESPONSIBILITIES PROCEDURE (PSC-PRO04)

1.0 RESPONSIBILTY

1.1 Professional Staff Committee (PSC)

2.0 APPROVAL AUTHORITY

2.1 Session

3.0 PROCEDURE

- 3.1 Each Professional Staff Committee member will be assigned one to three staff members to be their liaison to the committee. Initial assignments are generally done in January during Planning Day.
- 3.2 Each PSC member should meet or talk with their staff member(s) at least three times a year. The purpose is to develop a relationship with the staff and give them an opportunity to discuss their plans and/or issues.
- 3.3 The PSC member will represent the staff member to the committee. They may also attend meetings with the staff member, if requested, to act as advocate or mediator if needed.

4.0 ASSOCIATED DOCUMENTS

4.1 List of staff members

5.0 REVISION HISTORY

<u>Date:</u>	<u>Rev.</u>	<u>Description Revision:</u>
5/17/2020		Initial Release

End of Procedure