



## **PASTOR EVALUATION PROCEDURE (PSC-PRO02)**

### **1.0 RESPONSIBILITY**

- 1.1 Professional Staff Committee (PSC)
- 1.2 Session

### **2.0 APPROVAL AUTHORITY**

- 2.1 Session

### **3.0 PROCEDURE**

- 3.1 Pastor provides members of Professional Staff Committee with copies of personal/professional goals from current year, generally August-October range.
- 3.2 PSC notifies Sessional of evaluation dates. Session members may contribute to evaluation comments by contacting any member of the PSC.
- 3.3 Goals are reviewed, jointly discussed, and determination made as to whether they were met or not. Future action, if needed, is planned with a timeline for follow up.
- 3.4 Pastor also presents goals for upcoming year which are reviewed and altered if necessary.

### **4.0 ASSOCIATED DOCUMENTS**

- 4.1 List of goals from current year and for upcoming year
- 4.2 Comments received
- 4.3 Pastor contract

### **5.0 REVISION HISTORY**

<u>Date:</u>	<u>Rev.</u>	<u>Description Revision:</u>
5/17/2020		Initial Release

\*\*\*End of Procedure\*\*\*